



Seasonal Internship – TPG Sports Group (Charlotte, NC)

TPG Sports Group is looking to hire an individual who has a passion for sports and an interest in representing our organization during internal and external events. The ideal candidate will have an interest in marketing, events and availability to work office hours and TPG events.

Position Type: Seasonal Internship (January - May) Flexible

Summary/Objective

This individual will assist TPG in day-to-day functions, event planning, marketing, and execution. Responsibilities include representing TPG at internal and external events.

Will assist in event preparation for **Sports Tank, Pro Scout School** and **US Golf Classic**.

Essential Functions

Reasonable accommodations may be made to enable individuals to perform these essential functions:

1. Assist with event research.
2. Assist with event planning and implementation.
3. Execute social media tasks.
4. Set up and staff marketing booths and displays at external events.
5. Assist manager with scheduling staff for events.
6. Research new ideas to improve marketing and sponsorship.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of

activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Knowledge, Skills, Abilities and Other:

1. Strong written and verbal communication skills required.
2. Computer skills required: experience with Microsoft Office (Word, Excel, PowerPoint, Outlook).
3. Able to work flexible hours including nights, weekends and holidays.
4. Ability to work well on a team and independently.
5. Ability to manage specific processes and tasks in the department under supervision.
6. Legal ability to operate a vehicle is necessary (valid Driver's License is required).

Education

Current college student receiving college credit preferred.

Experience

Previous marketing or event planning assistance is preferred.

Supervisory Responsibility

This position does not have supervisory responsibility

Travel

Position may require travel to external company events.

EEO Statement

TPG Sports Group is an equal employment opportunity organization.

Note: When you apply for this job online, you will be required to answer the following questions:

1. Will you now or in the future require sponsorship for employment visa status (e.g., H-1B visa status)?
2. Are you comfortable working flexible hours (nights, weekends and potentially holidays)?
3. Will you be able to receive course credit for this internship?