



WITHDRAWAL FORM

Date: _____

Please Check One: I am withdrawing from a course _____

 I am withdrawing from the institution _____

Name: _____

Address: _____

Reason for Withdrawal: _____

Are you receiving Financial Aid: _____ Yes** _____ No

**If "Yes", and you have been enrolled LESS than 68 days in your course, it is your responsibility (the student) to contact the Office of Financial Aid (financialaid@ussa.edu) prior to withdrawing for financial aid fund calculations (Return of Title IV funds).

Dept./Course Number	Title	Hours	Grade

A grade of "W" will be recorded as the final grade.

For Withdrawal from Mentorship ONLY:

- Through the first five days after registration = 100%
- Through the first 60 days after registration = 50%
- 126 days after registration = No refund
- Through the first 25 days after registration = 95%
- Through the first 125 days after registration = 25%

Send completed form to: registrar@ussa.edu or fax to (251)625-1035.

Student Signature: _____

Registrar Signature: _____

cc: Student Academic Advisor