UNITED STATES SPORTS ACADEMY
"America's Sports University"
One Academy Drive, Daphne, Alabama, USA 36526-7055
Telephone: (251) 626-3303 • Fax: (251) 625-1035
Website: www.ussa.edu
Email: registrar@ussa.edu

REQUEST FOR TRANSCRIPT FORM

☐ **Doctoral** ☐ **Master's** ☐ **Bachelor's** ☐ **Continuing Education**

Name: _____
Last Name Jr., I, II First Name Middle Name (Maiden Name)

Home Phone: (_____)_____-_____ **Cell Phone:** (_____)_____-_____
Email Address: _____

Social Security Number (Optional) or USSA Student ID#: _____

This is to authorize and request the release of my academic record at the address which I have specified below. **Send transcript(s) to:**

_____
_____
_____
_____

Signature: _____ **Number of Copies:** _____

Mail transcript as indicated below: (list any special instructions, i.e. hold for grades, expedite)

_____

POLICIES GOVERNING TRANSCRIPTS OF RECORD:

There is a $10.00 charge for each transcript (official and/or unofficial).

- Transcript requests are processed as rapidly as possible, in order of receipt of application. Requests should be made well in advance of need.
- No transcript of a student's record will be issued for a student whose financial obligations to the Academy have not been satisfied.

There are two types of transcripts available. Please check which type of transcript is required:

☐ **OFFICIAL** transcripts are sent to schools, prospective employers, etc., as designated by the student.
☐ **UNOFFICIAL** transcripts for the student's use do not bear the seal of the Academy. They must be sent directly to the student. Unofficial Transcripts are stamped "ISSUED TO STUDENT."

Request will not be processed without a signature.

Payment Method: Check/Money Order ☐ Debit/Credit Card ☐ Card Type: Visa M/C Discover

Card Acct. #:_____ Exp. Date:_____ CVV Code:____ Billing Zip Code:_____
Office Use Only: Transcript(s) released: Date: _____ By: _____

The United States Sports Academy is accredited by the Southern Association of Colleges Commission on Colleges and Schools to award the Bachelor of Sports Science degree (level II), the Master of Sports Science degree (level III), and the Doctor of Education in Sport Management degree and Doctor of Sports Management (level V).
June 8, 2017